

**NORTHFIELD VILLAGE HOMES ASSOCIATION  
MINUTES OF BOARD MEETING  
MAY 17, 2018**

The Northfield Village HOA met Thursday, May 17<sup>th</sup>, at Primrose Retirement Community. The meeting was called to order at 7:00 pm.

**OFFICERS ATTENDING:** Richard Hanner, Gerry Schwebke, Diane Younger, Sandra Loos, and Shirley Dohrmann.

**RESIDENTS ATTENDING:** Fred Dohrmann, Brenda Michael, Kathy Files, Ann Metzgar, Eileen Kuehl, Susan Martin, Mike and Joyce Fears, Henry and Phyllis Font, and Virgil Hoffman.

The minutes of the last board meeting on April 19<sup>th</sup>, were read by the secretary, Shirley Dohrmann. A motion was made and seconded to approve the minutes.

Richard Hanner mentioned the passing of Tom Rendon, Sharon's husband. Sharon had served as the Northfield Homes Association Board secretary for the last two years.

Northfield's newest residents, Henry and Phyllis Font, were introduced.

Richard announced that Nancy Bellis would be the director of the new By-Laws and Declarations Committee. He would act as liaison. Their first meeting will be May 21<sup>st</sup>, at 9:30am.

There was discussion regarding two homes at the location of the south entrance that need to clean up the yards and comply with the standards of Northfield. Sandra Loos and Bill Laughlin have tried to contact these residents and discuss what needs to be done. There has been nothing done to date. A letter will be sent to each of these residents and they will be given a deadline to comply or the board will take care of the problems. Any expenses incurred will then be billed to the residents.

**FIRST VICE-PRESIDENT REPORT:** Gerry reported that the Solar Panel Amendment has been recorded and is now part of the Declarations of Restrictions. The amendment can be accessed from the Northfield Website where it is located under the Amendment tab. If any residents want to add solar panels to their houses, they will have to bring that to the attention of the architectural committee and wait for approval. The appropriate form to be filled out and submitted to the committee can be found on the Northfield website under the forms tab.

The website has been updated so now all three plats of Northfield are listed under the Declarations of Restrictions tab.

**SECOND VICE-PRESIDENT REPORT:** Richard Hanner reported on the Grounds Committee since Bill Laughlin was unable to attend the meeting.

The sprinkler system is turned on and working between the hours of 10 pm and 6 am, on Tuesdays and Fridays.

The vacant lots or fields are now being mowed.

Embassy is still working on the sprinkler system nodes to have the proper wiring codes installed.

There are plans to update the pocket parks by working on one each year over the next five years.

The next yard waste pickup date is June 4<sup>th</sup>.

**BEAUTIFICATION COMMITTEE REPORT:** Eileen Kuehl reported that new perennials and bushes have been planted at each entrance. She is checking with Embassy about replacing some of the plantings that look dead. There is a one-year guarantee on the plants. This area should be watered daily using the existing sprinkler system. There will be someone from Embassy who will contact Eileen to consult with her regarding the planting of annuals.

A bid was received for lighting of the gazebos. The bid was \$8,000. There will be more discussion by the committee on whether this plan will work or not. The design may have to be redone to accommodate a simpler, less expensive plan. Also, it was suggested that Summit help with the cost of the lighting.

Summit has agreed to pay for cutting and watering the grass at the north entrance on the top of the hill where their sign is displayed.

**ARCHITECTURAL COMMITTEE REPORT:** There was one request from Bill Laughlin to add a landscape border on the south side of his house.

**COMMUNICATIONS COMMITTEE:** No new business.

**CARE COMMITTEE REPORT:** Ann Metzgar reported visits to new residents Laurie Virkstis, and Henry and Phyllis Font. Food and a card was taken to Sharon Rendon due to her husband's passing.

**SOCIAL COMMITTEE REPORT:** Kathy Files reported that the Spring Fling at Cascone's was a successful and enjoyable evening with neighbors. She reminded everyone that the Annual Fish Fry is the next social activity. This is scheduled for the first Saturday after Labor Day.

Carolyn and Frank Graham currently have the Good Neighbor Award. Sid and Glenda Simpson will be the next Good Neighbor Award recipients. Neighbors who have received this recognition have been nominated by fellow residents. Their names are given to the social committee as neighbors who have stepped up and gone above and beyond for the Neighborhood.

**TREASURER'S REPORT:** The treasurer's report was accidentally left out of the May Board Meeting and therefore has not been recorded in the May Minutes. If anyone has questions, please contact treasurer, Sandra Loos.

**OLD BUSINESS:** No old business.

**NEW BUSINESS:** No new business.

A motion was made and seconded to adjourn the meeting.

**The next Board meeting is scheduled for Thursday, June 21<sup>st</sup>, at 10:00 am at Primrose Retirement Community.**