

NORTHFIELD HOMES ASSOCIATION

Closed Board Meeting

October 21st, 2020

The Northfield HOA Board of Directors met at 6:00 pm on October 21st, 2020, at the home of Brenda Belongy.

Attendees: Bryan Newberry, Mark Kirkpatrick, Henry Font, Brenda Belongy, Diane Younger, Shirley Dohrmann, and Theresa Bird of Professional Acctg Services.

Treasurer: Diane introduced Theresa Bird of Professional Accounting Services to the Board. The Board had agreed it was time for a financial review since the last one was done in 2015. Diane and Brenda interviewed three accounting firms and felt Professional Accounting Services was best for our review. The review information will be posted on Northfield's website along with past financial reviews.

Our Treasurer, Sandi Loos will be leaving after this year because her term will be up, and on the advice of Northfield's lawyer, the Board has been seeking an outside accountant for our accounting needs. Based on her work done on financial review, her experience, interview and reasonable fees, Theresa was voted on by the Board to be our outsourced accountant, effective December 1st. Theresa and the Board Treasurer will share responsibilities and have a separation of duties for a system of checks and balances and transparency.

The board reviewed the proposed budget for 2021 and this will be presented at our annual meeting for approval from the residents.

Grounds: Northfield has a signed contract with Perfect Turf for 2021. Grounds/Irrigation Concerns Forms now go to both Perfect Turf and the board.

Perfect Turf turned off the water to the irrigation system and blew water out of the pipes on Oct. 21st.

Chris of Perfect Turf will now decide when snow removal will be done.

If anyone has questions regarding official Northfield business, contact a board member only and only a board member will get back with you.

Our annual board meeting will be Nov. 5th, at 6:00 pm at Pizza Shoppe in Platte Woods, 7687 NW Prairie View Road. Due to social distancing, we need to limit attendance to one person per address. Please remember to wear a mask.

Three directors' positions are opening on the Board and will be up for election. These are the offices of 1st Vice-President, 2nd Vice-President, and Treasurer. The HOA will vote for three directors' positions and the Board will then appoint the three officers. Mark Kirkpatrick and Henry Font will run for 1st or 2nd Vice-Presidents, and Diane Younger will run for Treasurer. This fills the three positions that are open; however, if you wish to nominate someone to sit on the board, please submit the name of that person, in writing, to the Secretary of the Board, Shirley Dohrmann, no later than October 31st.

Please refer to Article 6.2 and Article 11.2 in the By Laws for Northfield Village.

A motion was made and seconded to adjourn the meeting at 7:40 pm, and the board voted unanimously in favor of adjourning.