

NORTHFIELD HOMES ASSOCIATION

Board of Directors Meeting

November 2, 2020

The Northfield HOA Board of Directors met at 6:00 pm on November 2nd, 2020, at the home of Brenda Belongy.

Attendees: Bryan Newberry, Mark Kirkpatrick, Henry Font, Brenda Belongy, Diane Younger and Shirley Dohrmann

There will be **no** open annual meeting of the Northfield HOA Board of Directors on November 12th, 2020. We have been unable to secure a venue that will accommodate the number of residents wanting to attend and still practice social distancing. The board has also decided that there will be no participation in a virtual meeting.

We have moved forward with three members of the Board who have run uncontested for three directors' positions that were up for election this year. These three candidates have been duly elected by the Board: Mark Kirkpatrick, Henry Font and Diane Younger.

TREASURER'S REPORT; The budget for 2021 has been approved by the board and has been submitted and posted on Northfield's website.

BEAUTIFICATION COMMITTEE REPORT: The members of the Beautification Committee are: Eileen Kuehl, Claire Moye, Terry Marler, Bill and Carol McMillin, Sandi Loos, and Susan Martin, head of the committee.

The Beautification Committee has had a busy, challenging year.

Trees:

This past spring we added 5 new trees along the Line Creek Parkway in our drive to replace the many trees that have died because of disease and age.

- We added four Burgundy-Heart Redbud trees in order to add a pop of purple color. It was a struggle to keep them alive and healthy due to a dry summer and watering issues. There was a lot of hand watering all summer long. One of the trees died early in the season and will be replaced next spring. All trees are guaranteed for a year.
- We also added an Eastern White Pine to an open area where other trees had been removed.

The committee will continue to monitor the health of these trees along the Parkway. Diseased/dying trees will be taken down, and over time they will be replaced with native species that will add variety to the monoculture we now have. This should help us avoid the mass decline we are now experiencing.

Plantings:

- Once again the committee planted Bubblegum Supertunias in the North and South Island areas. They continue to look good, produce well, and survive drought caused by weather and non-working irrigation. We plan to expand the Supertunias to the front of the gazebos next year for some much needed color in those areas.
- Slowly perennials are being added to gazebos to add pops of color. It was again a challenge in some of the gazebos to keep the new perennials alive due to water issues.
- False daisies were removed from the signage area at the south entrance due to their tall height. They were blocking the sign. We transplanted them to gazebo areas. Next spring we will find a lower-growing perennial to replace them and add color to that area.
- Fall mums were added to the South Island this year to add some fall color. Mums were not added to the North Island due to the lack of irrigation.

Pocket Parks and Gazebos:

- We have five pocket parks and four gazebos. Virgil Hoffman, Diane Younger, Paul Mimms, and Sharon Rendon have adopted and funded four of the pocket parks. Committee members ordered, picked up, and planted the shrubs and perennials in the park. Plants will be monitored and replaced as needed if they don't make it in the first year. More plants will be added if necessary, as it takes over a year for plants to reach their full stature.
- One pocket park is still available for adoption. It is our largest park with three crabapple trees. More than one family could adopt the park if so desired.
- We also ordered benches which were installed by Perfect Turf. Each bench has a memorial plaque attached. Eileen Kuehl sponsored a bench for one of the North gazebos. Two of the gazebos do not have benches so anyone who would like to donate a bench can do so.
- This fall all pocket parks, islands, and gazebos had soil tests done on them in order to monitor and improve soils. Some fertilizers will be added either this fall or next spring to improve performance of plantings.

Thank you to all committee members for their hard work and dedication to beautifying our Northfield neighborhood.

CARE COMMITTEE REPORT: The members of the Care Committee are: Lila and Ann Metzgar, Co Chairs, Carolyn Graham, Nancy Loveless, Lynda Laughlin, Nancy Bellis, Rita Pickering, and Liz Schwebke.

Duties of the Care Committee:

The Northfield Care Committee has changed their duties/responsibilities to comply with the guidelines and restrictions of COVID concerns.

The new guidelines are:

- (a) Collect information from new residents for the Northfield website and directory as well as provide them with helpful information about their new community.
- (b) Send a card of condolence to the home of a deceased resident from the Northfield community.

Since January 2020, the committee has welcomed residents to twenty new homes. The co-chairs have made contact with all new residents to welcome them and get their contact information. This is then given to the Communication Committee who enters the information for access to the Northfield website and the Northfield directory, as well as to the Treasurer for Northfield's records.

A sympathy card was sent to the family of Richard Hanner from the Northfield community in October.

SOCIAL COMMITTEE REPORT: There are currently no subdivision social events due to the current Covid -19 medical issues and risks. There have been a few driveway get togethers to allow neighbors to socialize and get to know new neighbors.

There are new Good Neighbor Awards.

October: Bruce Knipfel was a big help for the Grounds Committee, helping to check out and diagnose sprinkler issues. This was exceptional as he was a new resident and stepped up to help where needed.

November: Jane Johnson provided many early morning and late night airport runs for neighbors, provided mail pick up, flower watering, shrub trimming, etc. She has done this for several years.

December: Terry Marler spearheaded getting the pocket parks set up as memorial parks, getting the flowers for the parks, and coordinating the installation. This has helped to beautify our neighborhood.

January: Claire Moye has been a huge help in planting flowers in the pocket parks.

Next year's committee members will be: Pat Crain, Shirley Dohrmann, Eloise Downs, Kathy Files and Barb Fluchel. Joyce Fears and Bea Krey two of our most valuable members, and Joyce's husband Mike who has worked behind the scenes, have resigned from the committee. I am resigning after 12 years as the chairperson. I have enjoyed working with a great team that has kept everything running smoothly for many years. If anyone is interested in joining the social committee, please let a committee member know.

Thanks to Northfield for support of our activities over the years.

GROUNDS AND IRRIGATION REPORT:

Grounds and Irrigation Summary Committee Report November 2020

We want to thank everyone for their patience and understanding. The parameters and constraints that we are working with are varied and multifaceted. We want you to know that we will get to all your posted concerns.

We have contracted Perfect Turf as our irrigation company. They have currently shut down and blown out the system. Please let us know immediately if your sprinklers come on. They have a contract date of June 1st, 2021, for 100% operational. There is an incentive clause if they meet 100 % operational by May 1st, 2021. We will have weekly updates from them once they commence working in the Spring, which we will pass on to you. We will prioritize their work. We ask that you do not post any new irrigation forms until the system is seasonally operational.

We are working on a rebate water credit for everyone. The Summit/HOA houses present a tedious dimension. We will announce our decision as soon as we have all the facts to make a valid decision.

The Grounds issues will be similarly dealt with in a precedence system.

Perfect Turf is receiving both irrigation and grounds concerns forms. They verify with us what needs to be done. Their crews will be on site multiple days once they start, then regularly one day a week.

ARCHITECTURAL COMMITTEE REPORT: The architectural committee members of 2020 are: Carolyn Graham, Marie Kissinger, Brenda Belongy, Jim Pettijohn, Gerald Schwebke, committee chair, and Richard Hanner, who recently passed away.

Total requests for review in 2020:	26
Approved:	22
Withdrawn:	2
No Need for Review	2

The Architectural Committee is defined in the Northfield Declaration of Restrictions (DOR) and consists of “at least four members of the Homes Association who must reside in the Subdivision all of whom shall be appointed by and serve at the pleasure of the Board”. The duties and function are given in Section 15 of the DOR.

From 2013 thru 2018, paper forms were used to gather Review Requests. In 2018 , we switched to the online form currently used to manage the collection of Review Requests for consideration and determination of approval or disapproval. Deliberation, follow up and communication from the Committee to the person making the request are governed by Section 15 of the DOR.

Gerald Schwebke has requested that the current committee members continue to serve in 2021.